

**Envision
Creative Support for People with Developmental Disabilities**

**ANNUAL MEETING OF THE BOARD OF DIRECTORS
July 10, 2008**

Members Present

**Bonnie Bryant
Dianne Stille
Philip Morehead**

Members Absent

**Loren Camp
Jan Crego
John Cronin
Mark Jerke
Caroll Dierks
Ed Mirick
Greg Stenberg**

Others

**Bonnie Dean
Amanda Hawley
Mary Lu Walton
Kay Wells
7 Staff Members**

The meeting was called to order by Mary Lu Walton. Roll call indicated attendance as above. No quorum was established and no business was conducted. Agenda items were presented as informational only.

Mary Lu pointed out that various documents were included in members' packets for annual review. It was suggested that a membership committee be implemented and that the program committee be deleted from the By Laws. Philip asked for assistance from Bonnie Dean in defining the public relations committee. Mary Lu will speak with the agency attorney about revisions to be presented to the board. There was also a suggestion that the By Laws include a method to remove board members.

Greg Yost reviewed the financial report for the period ending May 31, 2008. Total revenue was \$686,119.10. Total expenses were \$693,142.39; leaving a net income of - \$7,023.29.

There was some discussion about the proposed budget for FY08-09. Dianne expressed that the agency should move forward with hiring those positions that have been posted and that any vacancies be carefully scrutinized with the departments, leaving the decision up to Mary Lu and the department directors to determine if the position is critical and should be filled. Philip and Bonnie agreed. Greg will bring back additional budget information next month.

A written summary of board member comments on the Marketing Communications Plan were furnished to members. Those members present support moving forward with the plan with the understanding that it a work in progress.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
August 7, 2008**

Members Present

Loren Camp
John Cronin
Bonnie Bryant
Caroll Dierks
Philip Morehead
Dianne Stille

Members Absent

Ed Mirick
Mark Jerke
Greg Stenberg

Others

Mary Lu Walton
Kay Wells
8 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Bryant/Morehead) to approve the minutes of the June 3, 2008 and July 10, 2008 board meetings as written. Motion carried.

Nomination of officers for fiscal year 2008-2009 was read by Caroll Dierks. The nominations were: Loren Camp – President; Philip Morehead – Vice President; Bonnie Bryant – Secretary-Treasurer; Dianne Stille, John Cronin and Mark Jerke for Members at Large for the Executive Finance Committee. Motion was made and seconded (Dierks/Stille) that Loren Camp, Philip Morehead and Bonnie Bryant be elected by acclamation. Motion carried. Ballots were cast for members at large. Results of the election were Dianne Stille and John Cronin.

Members had been furnished with documents for annual review. By consensus, the Mission Statement and Operating Objectives and CORE Values Statements will remain as written. It was suggested that the By Laws be revised to eliminate the program committee, add a membership committee and revise and define the asset development committee. Mary Lu was advised by the members to proceed with legal advice for revisions and bring a draft back to the board no later than October.

Greg Yost reviewed the financial report for the period ending June 30, 2008. Total revenue was \$1,096,147.09. Total expenses were \$885,804.17; leaving a net income of \$210,342.92.

A proposed budget for FY08-09 was presented by Greg Yost. Following discussion, motion was made and seconded (Bryant/Stille) to revise the proposed Scenario 2 budget to include agency-paid short term disability and offer voluntary purchase of long term disability insurance to employees. Motion carried.

Mary Lu reported that the employee committee is working toward vending machines in the break room.

Copies of the Board of Directors Annual Evaluation of Performance were distributed to those members present. Kay will mail copies to those members not present. These evaluations should be returned to Kay no later than Tuesday, August 26 and the President directed that Kay compile the information from the evaluations and give a written report to the board at the September meeting. Dianne Stille suggested that the evaluation also be completed by members of the management team. The board agreed. Mary Lu will furnish copies of the evaluation to members of the management team for completion.

Mary Lu told the board that the agency will not be implementing the new comprehensive rates until January 1, 2009. She also explained the distribution of new resources for Envision.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
September 4, 2008**

Members Present

Loren Camp
John Cronin
Mark Jerke
Philip Morehead
Greg Stenberg
Dianne Stille

Members Absent

Bonnie Bryant
Caroll Dierks
Ed Mirick

Others

Calvin Logan
Mary Lu Walton
Kay Wells
6 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Cronin/Morehead) to approve the minutes of the August 7, 2008 meeting as written. Motion carried.

A presentation by Cal Logan of Logan, Thomas & Johnson, LLC covered the Board of Directors' fiduciary responsibility.

Greg Yost reviewed the financial report for the period ending July 31, 2008. Total revenue was \$748,052.03. Total expenses were \$879,012.35; leaving a net income of - \$130,960.32.

Mary Lu reported that the employee committee is continuing its High 5 program and it is in the process of developing a business plan for the vending machines to be placed in the employee break room.

Copies of the results of the annual Performance Evaluation of the Board of Directors were provided to the members.

Mary Lu told the board that staff are involved in completing surveys to look at information around the comprehensive rates. She reviewed the Executive Director's report. There was some discussion and suggestions for potential board members.

There were no audience comments.

Mary Lu gave the members information about the Citizens' Initiative and asked for permission to circulate a petition within the Envision administrative building. Members present supported that endeavor.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
October 2, 2008**

Members Present

Loren Camp
John Cronin
Bonnie Bryant
Philip Morehead
Dianne Stille

Members Absent

Greg Stenberg
Caroll Dierks
Mark Jerke
Ed Mirick

Others

Mary Lu Walton
Kay Wells
7 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

Agenda additions were ballot issues/initiatives. Mary Lu will gather more information about Amendment 53 and criminal liability for directors of non-profits and forward that information to board members.

Motion was made and seconded (Cronin/Bryant) to approve the minutes of the September 4, 2008 meeting as written. Motion carried.

Greg Yost reviewed the financial report for the period ending August 31, 2008. Total revenue was \$737,586.43. Total expenses, including depreciation of \$7,078.00, were \$805,320.89; leaving a net income of - \$67,734.46. Following discussion and suggestion, Greg will speak with the bank regarding a line of credit with the bank.

The proposed revision to the Investment Statement was reviewed by the President. Motion was made and seconded (Cronin/Morehead) to approve the Investment Statement as drafted with the understanding that there is a risk involved. Motion carried.

Celeste Whitfield, Envision Residential Director, gave a program presentation covering the adult residential services.

Mary Lu reported that the employee committee hosted an all-agency potluck lunch. The committee is working toward a holiday decorating contest with some additional activities throughout the building for staff morale. The committee is continuing to work on a business plan for the vending machines for the staff breakroom.

Mary Lu reported to the board on system/services/program updates.

The Executive Director's report for September was reviewed.

Mary Lu told the board that the agency is currently participating in the United Way campaign and that Jamie Breitzman is chairing those events. Brian Hughes, newly hired Communication/Development Coordinator was introduced.

An audience comment was from Greg Gunnells regarding the recent debate between candidates for state representatives, Jim Reisberg and Scott Helman.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
November 6, 2008**

Members Present

Loren Camp
Philip Morehead
Bonnie Bryant
Caroll Dierks
John Cronin
Greg Stenberg
Dianne Stille

Members Absent

Ed Mirick
Mark Jerke

Others

Mary Lu Walton
Kay Wells
4 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Bryant/Cronin) to approve the minutes of the October 2, 2008 meeting as written. Motion carried.

Greg Yost reviewed the financial report for the period ending September 30, 2008. Total revenue was \$2,113,873.93. Total expenses were \$2,474,920.10; leaving a net income of - \$361,036.17. Added information by Greg and Mary Lu was that they will be meeting with each department individually to review the financial report and expenses of their department to see if reductions in those expenses can be made.

Motion was made (Cronin/Dierks) to authorize the officers of the board and Mary Lu Walton to act as signers on the AG Edwards investment account. Motion carried.

Membership election for Bryan Keene was proposed following review of his resume`. Mr. Keene has met with Mary Lu to gather information about Envision and has expressed an interest in serving on the board of directors. It was the consensus of the members that he should be invited to attend next month's meeting and that election occur at that time if the interest continues. Mary Lu will contact him.

Mary Lu told the board that the employee committee has now placed vending machines in the breakroom and that purchases from the machines appears to be going well. The committee sponsored a Halloween decorating contest among departments and that another decorating contest is being considered for the upcoming holidays.

Annual Evaluation of Performance of the Executive Director is due. Forms were provided to board members, to be returned no later than November 20. The President asked that board members give input to the review committee for goals to be set for the Executive Director for the upcoming calendar year. This input can be noted on the evaluation form before returning it.

Mary Lu introduced a new adult case manager, Heidi Rettig.

Mary Lu added to her monthly report that Amendment 51 was defeated; the Governor has sent his budget to the Joint Budget Committee which contains 59.1 million dollars for new resources to provide services to the developmentally disabled.

Board members are invited to attend the annual employee luncheon on Tuesday, December 9 from 11:00 AM – 1:00 PM. The Family Support Services annual holiday event is set for Saturday, December 13 at Centennial School.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
December 4, 2008**

Members Present

Loren Camp
John Cronin
Caroll Dierks
Bonnie Bryant
Dianne Stille
Philip Morehead

Members Absent

Greg Stenberg
Mark Jerke

Others

Cal Logan
Mary Lu Walton
Kay Wells
Bryan Keene
7 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Dierks/Morehead) to approve the minutes of the November 6, 2008 meeting as written. Motion carried.

Audit report for Fiscal Year 07-08 was presented by Cal Logan of Logan, Thomas and Johnson, LLC.

Greg Yost reviewed the financial report for the period ending October 31, 2008. Total revenue was \$654,920.01. Total expenses, including depreciation of \$7,078.00, were \$823,317.09; leaving a net income of - \$168,397.08.

Following introduction and recommendation by the Executive Finance Committee, motion was made and seconded (Cronin/Stille) to approve the membership of Bryan Keene to a 3-year term on the Board of Directors. Motion carried.

Mary Lu told the board that a copy of the Employee Handbook had been distributed to each member for review and approval of changes/revisions/deletions. Motion was made and seconded (Bryant/Stille) to approve the revised handbook. Motion carried.

Mary Lu gave a brief employee committee report. The vending machines in the employee breakroom are showing some profit and seem to be well received by employees. A holiday decorating contest was held in each department for Halloween and decorating will begin for the upcoming holiday season.

Brian Hughes gave a brief summary of the recent mail donation campaign. An email blast has gone out and arrangements have been made to make donations on line by going to the Envision website. A challenge for board members to gather donations was made with packets being distributed to board members for their use in this challenge.

Mary Lu gave a brief summary of system/services/program updates. She reported on the recent Joint Budget Committee briefing and hearing she had attended.

The Executive Director's Report was reviewed.

There were no audience comments.

The Executive Session of the Board of Directors was postponed until next meeting.

**Envision
Creative Support People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
January 8, 2009**

Members Present

Loren Camp
Greg Stenberg
Caroll Dierks
Bonnie Bryant
Bryan Keene
Philip Morehead
Dianne Stille
Mark Jerke

Members Absent

John Cronin

Others

Mary Lu Walton
Kay Wells
8 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

An agenda addition was Philip Morehead announcing that he had interviewed for a position in Pennsylvania and may need to resign from the board if he is offered the position.

Motion was made and seconded (Dierks/Morehead) to approve the minutes of the December 4, 2008 meeting as written. Motion carried.

Greg Yost reviewed the financial report for the period ending November 30, 2008. Total revenue was \$659,591.65. Total expenses, including depreciation of \$7,078.00, were \$770,003.74; leaving a net income of - \$110,412.09.

Following discussion, the board recommended a letter be sent to the Weld County Commissioners from the Board of Directors based on a conversation between Dianne Stille and the Administrator for the Board of County Commissioners. This letter would outline the need for consideration for additional financial support.

Mary Lu told the Board that rates for comprehensive services have been published. After reviewing the rates, it appears that there will be only a slight gain in revenue.

Linda Medina, Case Management Director, and Kathy Anderson, Early Intervention Case Management Coordinator, presented information on Children's Case Management.

Mary Lu reported that the Employee Committee have not had a lot of activity during the holidays. The vending machines seem to be a hit and are making some profit.

Brian Hughes gave the board an update on the holiday fund raiser. He added that there will be a "friend raiser" event on February 13 which will be an art show and an open house.

Mary Lu reviewed the Executive Director's report for December. She added that Alliance will be sponsoring Developmental Disabilities Day at the Capital on February 18. Board members are encouraged to attend, however reservations for lunch must be made so interested members need to let Mary Lu know if they will be attending.

There were no audience comments.

The Board adjourned to an Executive Session at 8:55 AM.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
February 5, 2009**

Members Present

Loren Camp
John Cronin
Bonnie Bryant
Philip Morehead
Caroll Dierks
Bryan Keene
Dianne Stille

Members Absent

Greg Stenberg
Mark Jerke
Ed Mirick

Others

Mary Lu Walton
Kay Wells
9 Staff Members

The meeting was called to order at 7:30 AM by the Vice President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

A board resignation from Philip Morehead was accepted by the board.

Motion was made and seconded (Dierks/Morehead) to approve the minutes of the January 8, 2009 meeting as written. Motion carried.

A review of the agency investment portfolio was presented by Gary Perl and Bill Shell of Wachovia Securities/Wells Fargo.

Greg Yost reviewed the financial report for the period ending December 31, 2008. Total revenue was \$820,910.64. Total expenses, including depreciation of \$7,078.00, were \$878,328.92; leaving a net income of - \$57,418.28.

The board adjourned to an executive session at 8:16 AM. Public meeting of the board reconvened at 9:17 AM.

Mary Lu updated the members of on proposed budget cuts in developmental disabilities community based services being made by the state.

A letter has been composed for board members' signatures requesting for a work session with the Board of County Commissioners of Weld County. Diane Stille will obtain all signatures and mail the letter. Mary Lu urged the board members to be available to meet with the commissioners in addition to Greg Yost and herself. Mary Lu will contact members when a date and time has been set. Members assured her they could be available.

The name of Todd Baker was presented for appointment to the Family Support Council. Motion was made and seconded (Dierks/Stille) to appoint Todd Baker to the Council. Motion carried.

Brian Hughes, Development Coordinator, invited and encouraged the board members along with guests to attend the Art Show and Open House on Friday, February 13.

Mary Lu gave a short report from the employee committee.

Loren Camp will draft proposed agency goals in addition to goals for Mary Lu to be discussed at the March Executive Finance Committee meeting and presented to the full board for consideration at the March 5 board meeting.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
March 5, 2009**

Members Present

Loren Camp
Bonnie Bryant
Caroll Dierks
Dianne Stille
Mark Jerke
Bryan Keene

Members Absent

Ed Mirick
Greg Stenberg
John Cronin

Others

Kay Wells
8 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Dierks/Keene) to approve the minutes of the February 5, 2009 meeting as written. Motion carried.

Greg Yost reviewed the financial report for the period ending January 31, 2009. Total revenue was \$878,730.23. Total expenses were \$846,214.38; leaving a net income of \$32,515.85. Greg added that he will be working on hold harmless funds and that Envision may realize some income from that request.

The President asked if board members had any questions or concerns about the memo sent to employees by Mary Lu covering expense reductions. There were none.

The President called for nominations for Vice President. Dianne Stille and Marke Jerke were nominated to fill the vacancy. Election was completed. Dianne Stille was elected Vice President. The President asked for nominations for Member-at-Large for the Executive Finance Committee. Bryan Keene was nominated. Motion was made and seconded (Dierks/Bryant) to cast a unanimous ballot for Bryan Keene. Motion carried.

Comments were made among the members with impressions about the outcome of the county commissioners' work session that board members attended along with Mary Lu Walton, Greg Yost and Brian Hughes from Envision and Bonnie Dean.

System/Services Updates were contained in the Executive Director's report for February, 2009.

Copies of agency goals for FY08-09 were furnished to board members. After discussion, the president will schedule a work session to accomplish this task during the month of March.

Brian Hughes, Development Coordinator, gave a report of covering the recent Art Show and Open House. In addition, Brian said he would have a development plan prepared for the board at their April meeting. This plan will focus on local support.

There was no employee committee report.

There were no audience comments.

The meeting was adjourned by the President.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
April 2, 2009**

Members Present

Bonnie Bryant
Greg Stenberg
Ed Mirick
Mark Jerke
Bryan Keene

Members Absent

Loren Camp
Dianne Stille
John Cronin

Others

Mary Lu Walton
Kay Wells
11 staff members

The meeting was called to order at 7:40 AM by the Secretary-Treasurer with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Mirick/Jerke) to approve the minutes of the March 5, 2009 meeting as written. Motion carried.

Greg Yost reviewed the financial report for the period ending February 28, 2009. Total revenue was \$828,393.84. Total expenses were \$844,308.69; leaving a net income of - \$15,914.85.

Mary Lu updated the board with information of system/services updates. The Joint Budget Committee did balance the 09-10 budget and developmental disabilities community services did not receive any cuts. At this time there will be no rate reductions and new resources have been annualized into the budget. Vacated resources returned to the Division will be returned to be filled. Rather than extend Family Support Services new resources that were allotted, they will stay at one-half but old resources will stay intact.

A resignation has been submitted by Caroll Dierks, effective March 31, 2009. A proposed member, Erica Herman, was recommended for membership. Motion was made and seconded (Keene/Mirick) to elect Ms. Herman to serve a three-year term. Motion carried. Recruitment for more board members is strongly encouraged.

The outcome of the Board of Directors goal setting discussion was that goals have been set. A vision statement is yet to be developed. Next steps will be follow up meetings to begin taking action. Board members set Wednesday, April 22 at 4:00 PM for its first follow up meeting.

Bonnie Bryant will contact the President regarding appointing a nominating committee.

Mary Lu reported for the Employee Committee. The committee continues to maintain the vending machines. The committee has also been gathering tidbits from employees to be read over the building intercom. New members have been recruited and the committee membership has been built to six.

Brian Hughes, Development/Communications Coordinator, furnished copies of an outline of a development plan and explained steps in the outline.

The Executive Director's Report was reviewed. Mary Lu added that Loren and she had met with representatives from United Way and discussed how requested funding could be used differently by Envision.

There were no audience comments.

The meeting was adjourned by the presiding officer.

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
May 7, 2009**

Members Present

Loren Camp
Greg Stenberg
Ed Mirick
Mark Jerke
Dianne Stille
Erica Herman
Bryan Keene

Members Absent

Bonnie Bryant
John Cronin

Others

Mary Lu Walton
Kay Wells
3 Staff Members
1 Guest

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

There were no agenda additions.

Motion was made and seconded (Mirick/Stenberg) to approve the minutes of the April 2, 2009 meeting as written. Motion carried.

The financial report for the period ending March 31, 2009 was reviewed. Total income was \$859,566.84. Total expenses, including depreciation of \$7,078.00, were \$740,471.59; leaving a net income of \$119,095.25.

The president reported that after consulting with other members of the Executive Finance Committee it is recommended that the agency investment account will be moved from Wachovia Securities to Morgan Stanley. This move should to be finalized by mid-month. This recommendation is based on maintaining the relationship with the representatives the agency had established and for the local representation. Following discussion, motion was made and seconded (Mirick/Keene) to approve the recommendation of the Executive Finance Committee. Motion carried.

Copies of a first draft of the fiscal year 09-10 budget were given to board members. Following discussion, Mary Lu told the board that this was a very preliminary draft and after revisions are made, a second draft will be presented to the board at the June board meeting.

The annual CCB Designation Application has been received and will be completed for board signature and forwarded to DDD along with required documentation.

The fiscal year 09-10 Annual Plan will be submitted by May 12, 2009 as set out in the instructions from DDD contingent on Board approval. If there are revisions by the board, it will be re-submitted to DDD after those revisions have been made.

The agency calendar for 2009-2010 was presented to the board for approval. Motion was made and seconded (Stille/Keene) to approve the calendar as presented. Motion carried.

At the recent board planning session a Vision Statement was drafted. Management team has accepted the draft and motion was made and seconded (Mirick/Jerke) to accept the Vision Statement as written. The next planning meeting is May 22, 2009 at 8:00 AM. The Vision Statement is as follows: "Envision will be recognized as a passionate and collaborative agent of change, promoting understanding, awareness and inclusion of people with developmental disabilities. We are committed to sustainable and innovative programs and practices to make a positive difference in the lives of all people in our community."

**Envision
Creative Support for People with Developmental Disabilities**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
June 4, 2009**

Members Present

Loren Camp
John Cronin
Mark Jerke
Erica Herman
Greg Stenberg
Bryan Keene
Dianne Stille
Bonnie Bryant

Members Absent

Ed Mirick

Others

Mary Lu Walton
Kay Wells
6 Staff Members

The meeting was called to order at 7:30 AM by the President with a quorum established.

Roll call indicated attendance as above.

An agenda addition was the presentation of a draft policy covering non-discrimination.

Motion was made and seconded (Cronin/Bryant) to approve the minutes of the May 7, 2009 meeting as written. Motion carried.

The financial report for the period ending April 30, 2009 was reviewed. Total income was \$983,735.87. Total expenses, including depreciation of \$7,078.00, were \$778,505.32; leaving a net income of \$205,230.55. Greg explained that budget cuts and salary decreases due to the 36-hour work week that began on March 29 were beginning to make an impact on the expenses, along with added revenue from hold harmless funds from the state.

No further information on the budget for fiscal year 09-10 was available since rates were just recently received from the state for supported living services and children's extensive services and there had not been sufficient time to analyze these rates to apply to the budget. It is planned that a draft budget will be available and presented for board consideration at the August board meeting.

A copy of a draft policy on non-discrimination was distributed to the board. Any input on the policy should be submitted to Kay prior to the board meeting in July to be considered. The Management Team will also be asked for input. If there is no input, the board will be asked to approve the policy.

Mary Lu explained that changes in the Supported Living Services and Children's Extensive Support waivers along with rates for those services have been received from Division for Developmental Disabilities. Two forums will be hosted by Envision for families and clients to discuss the changes and answer any questions on Thursday, June 11 at 1:00 PM and 5:30 PM. Data has been received from the Myers and Stauffer study covering underfunded and unfunded mandates that Envision participated in. Mary Lu will participate in a telephone conference to discuss the findings for Envision today and a meeting at Division for Developmental Disabilities on June 10 when the full report will be provided to CCBs for discussion.

There were no comments to be considered as additions to the fiscal year 09-10 Annual Plan and therefore, the plan was approved as written.

Mary Lu distributed copies of information from the Board Planning Session and added that the main topic was recruiting members for the board of directors and active involvement by board members.

Dianne Stille gave a report from the nominating committee. Nominated for the coming year are: Loren Camp – President; John Cronin – Vice President; Dianne Stille – Secretary-Treasurer; Bryan Keene – Member at